



## Trip Booking Policy:

### 1. Cancellation Policy:

- Bookings can be cancelled within 24 hours of making the reservation without incurring any cancellation fees.
- After the initial 24-hour period, all cancellations are subject to a non-refundable deposit.

### 2. Deposit Requirement:

- All bookings require a non-refundable deposit to secure your reservation. The deposit amount will be communicated at the time of booking.

### 3. Trip Payment Plans:

- Trip payment plans are available to accommodate your financial needs. Please contact us to discuss payment plan options.

### 4. Payment Process:

- All payments for trips will be sent via invoice. The invoice will outline the total trip cost, deposit amount, and payment due dates.

### 5. Invoice Payment Terms:

- Invoices must be paid within 7 days of receipt to secure your reservation.
- Failure to pay the invoice within the specified timeframe will result in the cancellation of the reservation without a refund of the deposit.

### 6. Invoice Due Date:

- All invoices are due on the 15th of each month for trips booked during that month.
- If you require alternative payment arrangements, please contact an administrator to discuss your options.